

Tutee Agreement

PREP

Please read this document carefully with your parents and then sign at the bottom to indicate that you have read and agreed with it.

Practicalities

- I understand that once my parents and I have agreed a series of lessons with my tutor, I must attend those lessons. If I need to miss a lesson I must contact my tutor no later than 48 hours before the lesson in order to rearrange it. If I do not rearrange the lesson, or if I fail to show up, I understand that I will be charged regardless. (PREP understands that sometimes emergencies and unavoidable situations occur and may use discretion to waive these charges.)
- I will bring the relevant books and files as well as writing paper to my lessons.
- If I am set homework (in agreement between my parents and my tutor) then I will complete it in good time before my next lesson and, if appropriate, email it to my tutor so that it can be marked in advance of that lesson.

Philosophy of Learning

- I understand that successful learning is dependent on desire to learn; I will take ownership of my learning and be proud of my work.
- I will work to the best of my ability.
- I understand that in order for my tutor to be able to help me, I must first try and help myself. I will ask questions, speak up when I don't understand something and welcome constructive criticism.

What you can expect from your tutor

- I will treat you and your work with respect, complete marking promptly and offer constructive feedback.
- I will answer your questions honestly.
- I will not do your work for you!

Tutee's signature:

_____ **Date:** _____

Parent's signature:

_____ **Date:** _____

Tutor's signature:

_____ **Date:** _____

Parent's contact details (phone, address, email):